



**Overndale Road, Downend, Bristol, BS16 2RQ  
Tel: 01454 862630**

**Update for parents and carers on the reopening of PLC to more students  
from the 15<sup>th</sup> June 2020**

Date: 5 June 2020

Dear Parents / carers

I hope you are all keeping safe and well in these very strange times. I would like to thank you all for your ongoing support and appreciation for everything the PLC team have been doing to continue to support your children during this Covid 19 pandemic. It has been a very difficult and stressful 11 weeks for everyone, so the positive feedback and comments we have received from you have really helped to keep us all going. I am immensely proud of the PLC staff team and we will keep working hard to do our very best to support all our students.

I am writing to you today to update you on our plans to reopen to more students from the 15<sup>th</sup> June onwards. You will appreciate that it is impossible to cover every aspect of our arrangements in this letter, but I have tried to cover as many of the key issues and questions you might have, in a broad and general way. However, please rest assured that individual arrangements for students will be confirmed by PLC teams over the next few days.

As you will be aware, we have been open throughout the last 11 weeks to a small number of students who are children of key workers and those needing specific support. Over the last few weeks we have completed some extensive risk assessments to prepare the site for students return. All classrooms have been decluttered, deep cleaned and have a maximum occupancy in line with government guidance on social distancing requirements. I have included some photographs at the end of this letter for you to show your children, so they know what the classroom environment will look like when they come back. For those of you who would like to read the risk assessment you will be able to find it on our website following this link:

<https://www.pathwayslearningcentre.org.uk/wp-content/uploads/2020/06/PLC-risk-assessment-to-support-the-planning-of-reopening-to-more-students-during-Covid-19.docx.pdf>

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## **Which students will be able to return on the 15<sup>th</sup> June 2020?**

- Primary - Reception, Year 1 and Year 6 students have already started to return to PLC following government guidance\*.
- Year 10 students will be able to return to their individual programmes from 15<sup>th</sup> June. PLC staff will have already been in touch to discuss these arrangements and find out if you intend for your children to return. When we know exactly how many students will be returning, the team will be in touch to confirm the final arrangements.\*
- Home tuition programmes for Year 1 / 6 / 10. The home tuition team are working through a plan to re-establish home tuition sessions, without having to go inside homes. They will be in touch to discuss these individual arrangements.

## **Which students will not be able to return on the 15<sup>th</sup> June 2020?**

Year 2 / 3 / 4 / 5 / 7 / 8 / 9 / 11 will not be able to return at the moment, unless they fit the criteria outlined by government guidance. For example, children of key workers, or those children under the care of the local authority.

\*Unfortunately, a small number of 'eligible' students will not be able to return at the moment, as their individual needs require very specific support that means we are not able to guarantee the safety of staff or students. We will keep this under review on a weekly basis and seek continuous advice on the best way to proceed, so we can get students back as soon as possible.

## **Will students be able to come back full time?**

As we have some limitation on space, in particular, classroom sizes, we will need to bring some students back on a part time rota. For example, some Year 10 students will come back on a 3 day / 2 day fortnightly split. This means 50% on site contact time, with a continuation of home learning for the other 50%. However, some students will be able to come on site every day. The PLC team will be in touch over the next few days to confirm these arrangements.

## **What will learning look like when students return?**

### **Things that are staying the same:**

- Students will still be taught in the same areas of PLC that they were previously and using the classrooms that they are all familiar with. This is their ZONE and they will be expected to stay in that zone at all times, unless guided by a member of staff to another area.

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- We have put together a timetable which means students will still be able to receive all of their subjects which will still be delivered by the teachers that they know.
- Support staff that students know and have good relationships with will continue to be available to offer help and guidance and work with students in lessons.
- 1:1 interventions will still be available, but we will be following careful guidance on how these will take place.

### **Things that will be different:**

**Zones** – All students will be expected to stay in their zones at all times and not move to other areas without a member of staff.

**Class bubbles** – Each student will be allocated a class bubble and classroom base, where they will stay for the majority of the school day. Lessons will take place in the same classroom base, with teachers moving to each classroom, rather than students moving from class to class. Each student will be allocated an individual desk with a tray of resources and books for their specific use. These must not be shared with others.

**Break / Lunch time and Off site** – Break times will be closely monitored and staggered where possible to allow students time to access dedicated outside areas. KS4 students **may** still be given permission to take brief short walks off site, but only when government guidance permits. When permitted, they must only go with other students in their bubble and social distancing must be followed at all times.

### **PE / Games and outside play**

These activities will continue, but the range of activities available to students will be reduced and will be carefully controlled by staff.

### **Lunch arrangements**

**There is no need for students to bring packed lunches in to school.** PLC will be providing lunches for all KS3 & 4 student on site for the rest of Term 6, so that we can control the level of food preparation and minimise contamination risks. Lunches will consist of individual lunch packs, prepared off site and delivered in individual paper bags. These will be distributed to class bubbles by PLC staff and eaten in the 'Bubble classroom'.

Primary students will be able to bring packed lunches with them, if they prefer, as Primary have separate storage available within their classroom bubbles that can be used.

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## **Bringing items in to PLC / taking items home**

The only item that students can bring into PLC is a water bottle, which must be named and kept for their own individual use. Students will not be able to bring any other items in to PLC or take anything home. Staff will arrange for a single 'amnesty' for books and resources that have been used during 'lock down' to be returned, so they can be cleaned or stored for individual use. Staff will also make separate arrangements for future home learning which will not require books to be taken home.

## **Expectations for all students on site**

When students return, it is crucial that they follow some basic expectations. You will all appreciate how important it is to support students in understanding the basic requirements that we all need to follow, in order to reduce the potential risks of Covid 19 transmission as much as we possibly can. These basic expectations are:

- **Do not come in to PLC if you are showing any symptoms of Covid 19**
- **Keep 2m apart at all times from all people, including friends**
- **Wash hands frequently or use hand sanitizer**
- **Stay in your class bubble at all times**
- **Follow all safety requests from all PLC staff**

I have included a simple poster at the end of this letter that we will be using in all classrooms and we will of course be discussing these expectations with all students on their return.

**Please discuss these basic requirements with your child at home.** Students who are unable to follow these basic expectations on site, may be asked not to attend, until the guidance around these requirements changes, or the risk reduces. We will of course discuss this with parents/carers should this happen. I have also included additional guidance about what will happen if students fail to follow these safety expectation in the PLC 'Reopening risk assessment document' which can be found [here](https://www.pathwayslearningcentre.org.uk/wp-content/uploads/2020/06/PLC-risk-assessment-to-support-the-planning-of-reopening-to-more-students-during-Covid-19.docx.pdf).

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## Transport and drop off / pick up

If your child has transport provided for them, this will continue in the usual way. Duty staff will be on hand to ensure students follow safety guidance on arrival and departure. Any changes to the type of transport provided, or the specific requirements of transport providers, will be communicated to parents directly by the South Glos transport Team.

Parents who provide their own transport for students are asked to follow sensible safety precautions when entering / leaving PLC site and follow any guidance from staff.

Parents / carers are asked not to leave their vehicle and not to wait or chat to other parents or ask to have conversations with staff.

Parents / carers are also asked not to enter the building unless this has been prearranged.

## Contacting PLC or members of staff

Parents / carers are asked to contact PLC via the school office **01454 862630** to make arrangements to speak to any staff, or use email if you have the direct email address you need. If you do not have the direct email address, please use the general school email address which is [office@pathwayslearningcentre.org](mailto:office@pathwayslearningcentre.org). We will continue to use the emergency contact number until the end of Term 6, but please respect that this line is for emergencies only. **01454 862640**.

## Covid 19 symptoms / becoming ill at PLC

Please could I stress the importance of not sending students in to PLC if they are showing any Covid19 symptoms and where possible, please check students' temperatures before leaving home. Any students showing symptoms of Covid 19 during the school day will be isolated immediately and parents contacted to collect as soon as possible. Again, the specific steps that we will follow if/when illness occurs, can be found in our 'PLC reopening risk assessment' document on the school website.

## Reassuring students

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It is essential that you discuss the information in this update with your child/young person, so they are absolutely clear about what to expect and to reassure them that we have done everything we can to reduce the risks of Covid 19 as much as possible.

Finally, thank you all so much for taking the time to read through this update. This is a difficult time for everyone and we just want to ensure that we are doing our very best to support PLC students and keep every member of our community safe. Please do not hesitate to get in touch with us if you have any questions.

Yours sincerely,



Louise Leader

Headteacher  
Pathways Learning Centre

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Classroom layouts during Covid 19 Primary – Ms Downham's and Ms Perryman's rooms



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Cotswold Classroom layouts  
Covid 19



Breakout room and English room (Gill's room)

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Cotswold— Humanities room (Heather & Dan's room)



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Cotswold—Imedia / RS / PSHE (Amie's room) & Maths room (Conor, Jo and Rob)



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Classroom layouts during Covid 19  
From classrooms -Josh and Rona's



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Frome classrooms (Laura's room and the Frome Hub)



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# Student information during COVID 19

Please follow this guidance to help keep yourself and everyone at PLC safe



**1**

**Do not come in to PLC if you are showing any symptoms of Covid 19**

**2**

**Keep 2m apart from all other people at all times, including friends**



**3**

**Wash your hands regularly or using hand sanitizer**



**4**

**Stay in the classroom BUBBLE that you have been given**



**Wash hands for about 20 seconds with soap and hot water or use a sanitiser gel**

**5**

**Please follow all safety requests from PLC staff.  
Thank you! Mrs Leader.**

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