



Overndale Road, Downend, Bristol, BS16 2RQ
Tel: 01454 862630

Ref: LL/KH
Date: 18th July 2024

End of Year Information

Dear Parents/Carers,

As we reach the end of the summer term, I write with thanks to all of you in our school community for your ongoing support during this academic year. Every year seems to go by so quickly and we continue to be extremely busy supporting our children/young people and their families as they navigate their individual challenges. We hope that we play a small part in making a difference and we have enjoyed seeing so many individual successes throughout the year.

You should have all received a text message reminding you that the school year will end with a slightly early finish of **12.30pm on Tuesday 23 July 2024**. Transport has been adjusted to collect pupils at this earlier time.

I would like to clarify the arrangements for the start of the new academic year 2024-2025 and to provide some other useful information for you.

Summer Holiday Programme

For those parents interested in accessing summer holiday programmes for your children, South Gloucestershire Local Authority have a range of holiday and food clubs available throughout the summer holiday. Many are free, if children are entitled to free school meals, and others are available to young people, but may come with a cost. The link for all the summer programme information can be found at: www.southglos.gov.uk/HAF. If you do not have online access and would like to receive a hard copy of the programme information, please contact the PLC office before the end of term and we will be happy to send you a pack.

Support over the summer holiday

If you find that your child needs support over the summer holiday or you would like some advice or guidance, we have included a list of services available to families during the school break. (see below)

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September 2024 Arrangements

Term Dates

There will be an INSET Day for staff on **Monday 2nd September 2024** and **Tuesday 3rd September 2024**, so school will begin again for all pupils on **Wednesday 4th September 2024**. This includes pupils off site or home tuition sessions, although they may start back on a different day during the week, depending upon individual timetables. This will be communicated to you separately. All other term dates and INSET dates are listed below.

End of Year Reports

Over the past few days you will have received an end of year progress report for your information. Any gaps in the subject reports are because staff have only recently started to work with a pupil, or the student is new to our setting.

Timetables and group arrangements

- **Cotswold Groups** - Timetable arrangements for Cotswold groups have been finalised. A copy will be given to each student and a copy will be e-mailed to you by the end of term. Pupils will start at their usual time of 08.45 and finish at 14.45. Transport arrangements will continue as normal for those pupils entitled to transport to school. Any queries regarding transport should be directed to the Local Authority transport team, as we have no responsibility for transport. Any queries regarding the Cotswold provision should be directed to Heather Beach, who will be happy to help.
- **Fosse (Primary) Groups** - Pupils will start at their usual time of 08.45 and finish at 14.45. Transport arrangements will continue as normal for those pupils entitled to transport to school. Any queries regarding transport should be directed to the Local Authority transport team, as we have no responsibility for transport. Any queries regarding the Fosse (Primary) provision should be directed to Cassie Perryman, who will be happy to help.
- **Frome Groups** – All on site pupils will start at their usual time of 08.45 and finish at 13.45. Some pupils will attend PLC for the 'Late Programme', these details will be confirmed with you separately. Transport arrangements will continue as normal for those pupils entitled to transport to school. Any queries regarding transport should be directed to the Local Authority transport team, as we have no responsibility for transport. If you have any questions regarding the Frome provision please contact Stephen Callow, who will be happy to help.
- **Home Tuition** - Individual timetables have been drafted. A copy will be given to each student and a copy will be e-mailed to you by the end of term. We will, of course, try to keep continuity; but the very complex nature of the organisation of PLC and the individual needs of pupils, makes it extremely difficult to predict where and when staff will need to be utilised. Home Tuition sessions will continue with a blend of face to face, online and/or hub sessions. This will allow us to offer pupils more sessions throughout the week, by reducing the amount of travel time tutors are using. There will be more information to follow from Sarah McCombe and the Home Tuition team in September.

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Things We Need From You

1. Updated Contact Details

In order to ensure we have the most up to date contact information in case of emergency, please would you ensure that any amendments are provided to Pathways Learning Centre by the start of Term 1. It is essential that we have a least two contact numbers **AND** two contact persons for our emergency procedures.

2. Attendance

Every day missed can have a huge impact upon the progress children make. We will continue to be flexible and understanding of the needs of PLC pupils, but **we expect pupils to be in attendance for everyday of their agreed programme.**

As a referral unit, PLC may need to end placements for pupils who continue not to attend or engage, so the place can be offered to another pupil on our waiting list. Attendance and engagement is a condition of a place at PLC, particularly for dual registered pupils.

Please ensure your child attends every day or speak to us about any concerns.

3. Placement continuation at PLC

Please remember that all dual registered pupils must have on-going medical evidence to remain at PLC after the first 12 weeks, or confirmation from a medical profession (eg paediatrician or CAMHS professional) that support from PLC will need to continue for a defined period of time. If medical support or intervention has ended the pupil's place at PLC will also end and they will return to their home school. This is also why attendance is so important, so we can help evidence where on-going support is needed. Please contact the unit co-ordinator if you would like to discuss this further.

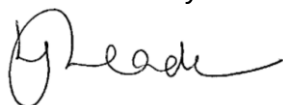
4. Communications

As always, we will continue to focus on our positive relationships with pupils to support them with their individual needs on their return to PLC in September. Our priority is to continue to focus on finding the most suitable programme to meet the individual needs of every pupil at PLC and helping them to return to school or post 16 destinations successfully. Please do get in touch if you think that the programme for your child needs to be reviewed. As always, we will continue to have three placement reviews across the year, so we can involve you, and the pupils, in discussion about their needs and how they can be supported.

For general communications, parents and carers are asked to contact PLC via the school office **01454 862630**, or via email, to make arrangements to speak to any staff. If you do not have the direct email address, please use the general school email address which is office@pathwayslearningcentre.org. **A list of key contact can be found at the bottom of this letter.**

Finally, I would just like to wish you all a relaxing summer and we look forward to seeing everyone back refreshed and ready for a new start in September.

Yours sincerely



Louise Leader
Headteacher Pathways Learning Centre

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Out of School Support and guidance for the summer holiday

Not being able to attend Pathways will be more difficult for some students than others. We want you to know there are sources of support for you over the summer period and beyond.

If you are a student in need of support, we have listed below some support services you can access should you feel overwhelmed in the summer break.

- **KOOTH** – Mental health support for young people.

Join at <https://www.kooth.com/>

Or for more urgent support at <https://www.kooth.com/urgent-support>

- Specific support for mental health can be accessed via **CAMHS Mental Health 24/7 Response Line – (0300 303 1320)**
- **General medical assistance**; call **NHS direct - 111**
- **In an absolute emergency - call 999**

Other help and advice

For other support and advice links, the PLC website contains useful advice and links to other agencies, including Early Help Support Services

‘Student info’ - <https://www.pathwayslearningcentre.org.uk/help-and-support/>

Chat Health - Text 07312263093 Monday- Friday 9-5pm. Term time and holidays. Confidential advice and support and to chat with a school nurse.

YoungMinds - [Parents Mental Health Support | Advice for Your Child | YoungMinds](#)

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Key Contacts

If you have any questions or queries, now or throughout the year, please note the following key contacts:

- **General enquiries** via the school office: 01454 862630
- **Fosse** provision - KS1 & KS 2 Primary pupils (on site)
Cassie Perryman (Primary Co-ordinator)
- **Cotswold** provision for KS3 & 4
Heather Beach - (Cotswold Co-ordinator)
- **Frome** provision for KS3 & 4
Stephen Callow – (Frome Co-Ordinator)
- **Home Tuition** provision – Sarah McCombe (HT Co-ordinator)
- **SEND Co** – Michelle Skelton
- **Head of student support, interventions and safeguarding** - Laura Spires
- **Assistant Headteachers** – Connie Coppin / Gareth Jones
- **Deputy Headteacher** / Acting Head (Thurs / Fri) – Dan Walton
- **Headteacher** / Exc Head (Thurs / Fri) – Louise Leader

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Term Dates and INSET Days during 2024 - 2025

This information can also be found on our website under the 'Information' tab.

INSET days

- Monday 2 and Tuesday 3 September 2024
- Friday 7th March 2025
- Monday 21 and Tuesday 22 July 2025

Autumn – Term 1

Monday 2nd September 2024 – Friday 25th October 2024

Autumn – Term 2

Monday 4th November 2024 – Friday 20th December 2024

Spring – Term 3

Monday 6th January 2025 – Friday 14th February 2025

Spring – Term 4

Monday 24th February 2025 – Friday 4th April 2025

Summer – Term 5

Tuesday 22nd April 2025 – Friday 23rd May 2025

Summer – Term 6

Monday 2nd June 2025 – Tuesday 22nd July 2025

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