

Ref: DW/KH

Date: 30 April 2026

School Site Closures during Exam Period

Dear Parent/Carer,

Changes to the School Day During the GCSE Exam Period

We are writing to let you know about some planned changes to the school day during the Year 11 GCSE exam period.

The GCSE exams at PLC run from the week beginning **6 May 2026** until our final exam on **Monday 15 June 2026**. Many of our students need special exam arrangements, such as sitting exams at home or in a separate room, with one-to-one supervision. This means a large number of staff are needed to support exams, especially on busy days like English and Maths.

Although we are using all available staff and additional invigilators, and some primary pupils are also sitting SATs at the same time, we do not have enough rooms or staff to run normal provision for all students during the largest exam days.

What this means for students not taking exams

On only a few certain days, the secondary provisions will **open later than usual**. This also applies to any home tuition sessions for students who are not sitting exams.

On the following dates, the secondary provisions at Cotswold, Frome and Home Tuition will be closed in the morning and will open at 12:15pm:

- **Thursday 14 May** – Maths exam
- **Thursday 21 May** – English exam

Half Term

- **Wednesday 3 June** – Maths exam
- **Friday 5 June** – English exam
- **Wednesday 10 June** – Maths exam

Transport Arrangements

For students who use council-arranged transport, the council cannot change normal pick-up and drop-off times on these dates. This means parents will need to make their own transport arrangements for afternoons only.

We understand this may not be possible for everyone. If you are unable to transport your child, we will provide **online learning resources and materials** instead.

Ongoing Learning

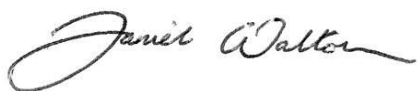
During these periods, students will have access to online learning to reduce any disruption. Teachers will remind students of their login details and will set appropriate work to complete at home.

Questions

If you have any questions or concerns, please do get in touch with your provision lead.

We apologise for any inconvenience this may cause and thank you for your understanding. These arrangements are necessary to ensure Year 11 students receive the support they need during their final exams, while also keeping all students safe. We will extend that same level of support to your students when they sit their examinations.

Yours sincerely,



Daniel Walton
Headteacher